

Wedding Reception Planner

Bride: _____

Reception Date: _____

Groom: _____

Ceremony Time: _____ Reception Time: _____

Introduce As: _____

Are We Providing Music For Ceremony? YES NO

INTRODUCTION OF BRIDAL PARTY

Is There a Function Manager Present? YES NO

Music for Bridal Party Introduction: Title: _____ BY: _____

Parents of Bride: _____

Grand Parents of Bride: _____

Parents of Groom: _____

Grand Parents of Groom: _____

Flower Girl: _____

&

Ring Bearer: _____

Bridesmaid: _____

&

Groomsman: _____

Bridesmaid: _____

&

Groomsman: _____

Bridesmaid: _____

&

Groomsman: _____

Bridesmaid: _____

&

Groomsman: _____

Maid/Matron of Honor: _____

&

Best Man: _____

<u>TIME</u>	<u>EVENT</u>	<u>SELECTION</u>		
_____	Receiving Line:	YES	NO	
_____	Toast to Bride & Groom:	YES	NO	Toast to Be Made When: Before Meal During Meal After Meal Before Cake
	Best Man: _____			
	Maid of Honor: _____			
	Prayer / Blessing: YES NO	Given By: _____		
_____	Background Music during Meal:	YES	NO	Soft Jazz, Instrumental, Modern Contemporary, Country, Standards, See Attached list
_____	First Dance (Bride & Groom):	YES	NO	Title: _____ By _____
	Bridal Party to Join in First Dance?	YES	NO	
_____	Second Dance (Bridal Party):	YES	NO	Title: _____ By _____
_____	Bride & Father Dance :	YES	NO	Title: _____ By _____
_____	Groom & Mother Dance :	YES	NO	Title: _____ By _____
_____	Cutting of the Cake:	YES	NO	Title: _____ By _____

When: After First Dance _____ Before Meal _____ After first course _____

~Continued~

_____	Throwing of the Bouquet:	YES	NO	Title: _____	By _____
_____	Garter Toss:	YES	NO	Title: _____	By _____
_____	Last Dance (Dedicated to Bride & Groom):	YES	NO	Title: _____	By _____
_____	Center Piece Give away?	YES	NO		

Notes: _____

